

## **Castaways Privacy Policy**

We handle Castaways members' data in order to continue to build the Castaways network and to contact you about upcoming events, fundraisers and other information solely concerning the Castaways. Here is an outline of how we handle your data. If you have any further questions, please contact us on [londoncastaways@gmail.com](mailto:londoncastaways@gmail.com).

### **1. How your data is collected.**

#### **1.1 What data is collected**

We will ask for your Name, email, phone number, university and date of graduation. We ask for this data so we can contact you solely for matters relating to Castaways. We will not share your Data with any third parties.

#### **1.2 Where we obtain data from**

We will obtain the data collected from members via our website sign up form. We will not collect data from any other platform.

### **2. How your data is kept secure.**

We have electronic procedures to help safeguard, prevent unauthorised access to your data and maintain data security and correctly use your information. This includes password protection. The nominated Castaway members who have access to your data will have the necessary training to keep your information secure.

### **3. The bases on which we process your data.**

We process the data we hold on the basis of consent.

### **4. How Castaways will communicate with you**

For any 'marketing' communications about Castaways events or other purposes we will contact you by email. We may also contact you by phone for marketing or fundraising purposes. We will only do this if you have given us your consent to do so.

To respond to any queries, we will do this via the medium you used to contact us.

### **5. How you can affect the way we communicate with you**

When you sign up with us we will ask you how you would prefer to be communicated with. You can unsubscribe or request we erase your data at any time by contacting us at [londoncastaways@gmail.com](mailto:londoncastaways@gmail.com).

### **6. Changes and Updates**

We will publish any changes we make to this privacy policy and, where appropriate, notify you by email. If you have any concerns about the privacy policy or want to see the data the club maintains for you, please contact us at [londoncastaways@gmail.com](mailto:londoncastaways@gmail.com).

